

DECEMBER 2025

Please enter information upon arrival and departure.

Date	Time of Arrival	Time of Departure	Initials of DCMSAF Members or Representatives	Maintenance or Quick Errand	Name of Meeting / Purpose	Valet? If yes, # of cars parked	Comments/ # guests
12/2	10:10	10:30	WH	✓	bulbs		
12/2	12:35	1:15	RH	✓	Setup		
12/3	6:35	7:05	JH		Greenhouse + trash		
12/5	3:20	9:15	RH		Harvard program	40 cars	675 guests
12/6	4:40	4:47	JH	✓	mail + ✓ greeters		
12/7	9:15 am	1:35	MS		EC Scholarships Brunch		14
12/8	4:15	4:30	WH	✓	chairs/tables		
12/8	9:30	12:10	RH		Setup		9
12/10	9:15	4:20 p	MS		Holiday Luncheon	70	- 90 (11-1pm)
12/11	4:00 p	4:45 p	WH		DCMSAF		27 cars, 70 people
12/12	1 pm	3:20	MV		cleaning		2
12/13	8 am	9 am	JM		Open 2nd Sat		
12/13	9:03 a	11:25 p	MV		Living History Tour/Play		
12/13	2:45 p	5:25 p	MY ENS		Aldredge Family Tour		4
12/15	5:35	5:45	JH	✓	mail + Greenhouse		
12/14	9:45	12:30	JH		Portrait	3	3
12/15	10:40	11:16	JH		Portrait	3	3
12/15	2:45	3:15	Stanson	✓	Cleaning		
12/15	4:30	5:15	JM		set up		

