

The Dallas County Medical Society Alliance Foundation

Aldredge House ♥ Portrait Sitzings

5500 Swiss Avenue

Dallas, TX 75214

A fee of \$200.00 for weekdays before 4 p.m., Monday through Friday.

\$300.00 after 4:00 p.m., weekdays, Saturday, Sunday or holidays.

One half hour extension is \$50.

Includes:

Interior and Exterior use of Aldredge House

Master Suite for changing

Two (2) hour use of Aldredge House

Portrait Information

Name _____

Phone number _____ *Email* _____

Requested: Date _____ *and Time* _____

Photographer's name _____

Phone Number _____ *Email* _____

*To secure the date,
Full payment, signed policy agreement and contract
Must be received.*

PORTRAIT FEE IS NON-REFUNDABLE

*Check made payable to DCMSAF
Remit to Aldredge House Portraits
5500 Swiss Avenue
Dallas, Texas 75214*

aldredgehouse@gmail.com

Signature _____ *Date* _____

The Dallas County Medical Society Alliance Foundation



Aldredge House

Aldredge House is registered as a National Historic Landmark, a Recorded Texas Historic Landmark, and a contributing structure of the Swiss Avenue Historic District.

The following policies are in place to protect this unique property.

POLICIES

1. A portrait sitting includes the client, up to 2 family members/friends and the photographer. If more than 2 people are to be photographed, then this will be considered a photo shoot, which has a different set of policies and rental rates. *The exception would be a family portrait sitting or engagement portrait sitting.* Please ask the Aldredge House liaison for more details.
2. You must notify us prior to your portrait session if you will be using an outside vendor, such as a musician, horse and carriage, antique car, etc..
3. Boudoir photography is not allowed at Aldredge House.
4. All floors and carpets must be protected from any moveable equipment.
5. Furnishings of the Aldredge House shall not be taken outside the House or removed from the House.
6. No tacks, staples or tape of any kind may be used on floors, walls, furniture or carpets on the interior or exterior of the House.
7. No rice, confetti, flower petals, birdseed glitter or any other material may be thrown either inside or outside the House.
8. Votive candles are allowed downstairs only; no candles are permitted upstairs.
9. Food and drink are **not** permitted upstairs with the exception of water.
10. Smoking is prohibited in the House.
11. Animals are prohibited in the House.
12. **PHOTOGRAPHERS TAKE NOTICE. Clients are not permitted roof access other than in an Emergency evacuation.**

AGREEMENT

I agree to be held solely responsible for any person/persons injured on the premises during or pertaining to the use of Aldredge House for my Portrait. I agree to hold the Dallas County Medical Society Alliance Foundation harmless.

The client will be held liable for any damages to the Aldredge House, its furnishings and/or grounds caused by the client, client's guests or the client's employees. The client will be notified immediately and repair costs will be billed to said client.

I, _____ acknowledge that I have read the policies and have been informed of the responsibilities concerning the rental of Aldredge House and that I do understand them. I agree to abide by these rules and policies.

Date _____
Client

Date _____
Aldredge House Liaison